



The Deans/Principals/Directors,
All Affiliated Public/Private Medical & Dental/Nursing Colleges/Allied Health Institutes
Khyber Medical University, Peshawar

Subject: Targets for the year 2024-25 to KMU Affiliated Medical/Dental/Nursing colleges & Allied Health Institutes

Respected Deans/Principals/Directors,

Refer to the subject cited above, the Vice Chancellor KMU is pleased to approve the following targets for its affiliated colleges/institutes. All KMU affiliated colleges shall complete and submit the targets report by July 15, 2025 along with evidences to office of the undersigned. The report of achieved score of each QEC of respective colleges/institutes will be communicated by September 30, 2025.

Quality Indicator		Score	Score Indicator	Evidence Provided
		100		
1	QEC SECRETARIAT ESTABLISHMENT:			
1.1	Establishment of Permanent QEC Office	10	Yes/No	record based
1.2	Appointment of QEC Staff	10		
i.	Head of QEC [1 Permanent/Contractual Employee/Additional Charge]		Permanent / Contractual / 05 Add. Charge/ 02	record based
ii.	Officers QEC [2 Permanent/Contractual Employees/Additional Charge]		No. of Officers on Permanent / Contractual / 03 Add. Charge in QEC / 01	record based
iii	Support Staff [1 Permanent employee]		Permanent/Contractual/ 02 Add. Charge/ 01	record based
2	Provision of Clinical and Lab Skills			
2.1	Provision of Clinical Facilities Specific for Each Program (Hospital)	15	Hospital	1.Evidence of logbook 2. Students Attendance
2.2	Provision of Lab Skills of Each Discipline	15	Institute labs of each discipline	1. Evidence of logbook 2. Students Attendance
3	Students Feedback			
3.1	Teacher Evaluation of All the Academic Programs Offered by College/Institute, by Students	04		Teacher Evaluation Report by Students



	3.2	Students' feedback about clinical and lab skills	04	Feedback report	
	3.3	Applicable survey Conducted in target programs	04	Survey reports	
4	EMPOWERING THE QEC				
	4.1	Participation in Meetings arranged by KMU	03	No. of Sessions attended	email invitation
	4.2	Membership of QA Network / Association etc PNQAHE	04		Record base
	4.3	Publicizing QEC Activities through Print/Electronic Media	02	No. of Publications	newspaper cuttings
	4.4	QEC Website / Webpage update	02	Latest activities	weblinks
	4.5	Participation/Contribution in Pre-Conference workshop by International Expert of PNQAHE	02	One Event	certificates
	4.6	Participation/Contribution in the International Conference of PNQAHE	05	One Event	certificates
	4.7	Participation in Regional Workshops arranged by QEC KMU	05	One Event	certificate
5	External Evaluation				
	5.1	Provision of College Statistics (HES Data) etc	05		record base
	5.2	Provision of information regarding accreditation & Renewal of Academic Programs	05		record base
	5.3	Facilitation of QEC KMU in onsite visit of QEC of respective affiliated college	05	Facilitation of QEC KMU in on site visits	
TOTAL SCORE					
QEC Rating Criteria:	Score Range:	85% - 100%	68% - 84%	51% - 67%	
	Quality Level:	W	X	Y	

The targets need to be submitted in SOFT COPY ONLY (NO HARD COPY WILL BE ACCEPTED / ENTERTAINED) along with scanned copies of all relevant annexures duly labeled and accordingly mentioned in the YPR (unlabeled and unreadable evidence will not be considered).

The instructions for online submission are given below:

- a) **Before entering the data, every college/Institute should have activated their registration portal. <https://faculty.kmu.edu.pk>.**



- b) Download sample Targets Excel Sheet file
- c) Answer each question in the blank column in front of it and save it.
- d) Gather all the evidences required, scan them and write a correct caption
- e) Zip all evidences into one zip folder
- f) Upload both the report file and zip folder below
- g) If you have already submitted files, uploading again will override it with new one.
- h) Last date to upload report/evidence is 15th July, 2025. On the given link as https://faculty.kmu.edu.pk/institute/qec_report

For any query or clarification please feel free to contact qec@kmu.edu.pk while keeping undersigned in loop bukhariqec@kmu.edu.pk.

Thanks & Best Regards,

Dr. Syeda Asiyah Bukhari
Director QEC
Khyber Medical University

Copy for information to:

1. SPS to Vice Chancellor, KMU
2. PS to Registrar, KMU
3. Office file